



# Laurence – Hovenier, Inc.

## Application for Employment

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### An Equal Opportunity Employer

Laurence-Hovenier is an equal opportunity employer. This application will not be used for limiting or excluding an applicant from consideration for employment on a basis prohibited by local, state or federal law. Applicants requiring reasonable accommodations in the application process and/or interview process should notify a representative of the company.

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### Applicant Information

Legal Name: \_\_\_\_\_ Social Security Number: \_\_\_\_/\_\_\_\_/\_\_\_\_

Present Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Phone: \_\_\_\_\_

Are you over 18? Yes \_\_\_\_\_ No: \_\_\_\_\_ If no, state your age: \_\_\_\_\_

Have you ever applied to/worked for this company before? Yes: \_\_\_\_\_ No: \_\_\_\_\_

If yes, when: \_\_\_\_\_

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### Employment History

Name of Present or Last Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Your Position: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_  
(Date) (Date)

Duties / Responsibilities: \_\_\_\_\_

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Reason for Leaving: \_\_\_\_\_

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If previous employment was less than 12 months:

Name of Next Previous Employer: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Your Position: \_\_\_\_\_

From: \_\_\_\_\_ (Date) To: \_\_\_\_\_ (Date)

Duties / Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Reason for Leaving: \_\_\_\_\_  
\_\_\_\_\_

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### **Safety, Training & Certifications**

Have you been trained and/or certified in any of the following? If yes, provide date:

CPR / First Aid? _____	10 Hour OSHA? _____	Other? _____
Forklift? _____	Aerial Lift? _____	Other? _____
Fall Protection? _____	Scaffold User? _____	Other? _____

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### **Background Information**

Have you ever been convicted of a felony and/or first degree misdemeanor? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what charges: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

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### **Citizenship**

If hired, can you provide the required documents proving you are a US citizen or legally authorized to work in the United States?

Yes: \_\_\_\_\_ No: \_\_\_\_\_

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### **General Information**

This position is in construction. You will be required to perform manual labor, which consists of, but not limited to: standing, bending, lifting over 50 lbs, squatting, climbing, carrying, pushing and/or pulling.

Are you physically able to perform all the essential functions of the job with or without reasonable accommodation?

Yes: \_\_\_\_\_ No: \_\_\_\_\_ If you answered "No", please describe the function (s) that you are not able to perform: \_\_\_\_\_

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### **Certification**

*I am aware that any omissions, falsifications, misstatements, or misrepresentations above may disqualify me for employment consideration and, if hired, may be grounds for immediate termination at a later date. I understand that any information I give may be investigated as allowed by law. I consent to the release of information about my ability, employment history and fitness for employment by employers, law enforcement agencies and other individuals or organizations to authorized employees of Laurence-Hovenier for employment purposes. This shall continue to be effective during my employment if I am hired. I certify that to the best of my knowledge and belief all of the statements contained herein and on any attachments are true, correct, complete and made in good faith.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_